



**2024 Exhibitor Application**  
**The Indianapolis Fall Garage Sale & Marketplace**  
**September 14 & 15, 2024**  
**Indianapolis State Fairgrounds**  
**Exposition Hall**

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of Goods Being Sold (Be Specific) \_\_\_\_\_

Please list booth space choice(s). We cannot guarantee the booth will be available, but we will try to place you as close as possible to the booth space(s) listed: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

Item Description	Cost	Quantity	Total
10' x 10' Booth/10'x10' Corner	\$120/\$130		\$
Electrical Service/On-site	\$60/\$80		\$
8ft Table/On-Site	\$20/\$25		\$
Chair/On-Site	\$10/\$15		\$
		<b>TOTAL</b>	<b>\$</b>

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

event. Refunds will not be granted post event.

FOR OFFICE USE ONLY

**Checks payable to: Events, Inc**

Mail to: Events, Inc  
 243 Fair Haven Lane  
 Pendleton, IN 46064

Booth(s) \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Amount Received \$ \_\_\_\_\_

Contract emailed to: [Christy@Events-Inc.com](mailto:Christy@Events-Inc.com)

Date Received \_\_\_\_\_

CANCELLATION POLICY: You may get a full refund of your registration fee by sending a written request to Events, Inc. Request must be received no later than (2) weeks prior to the

Cash / Credit Card / Check # \_\_\_\_\_

Receipt # \_\_\_\_\_

## **EXHIBITOR RULES AND INFORMATION**

### **Exhibitor Rules:**

- A. NO ITEMS WILL BE ALLOWED OUTSIDE OF YOUR BOOTH SPACE (INCLUDING CHAIRS)
- B. LINE OF SITE RULE: The first 3 feet of your booth space may not contain any items taller than 4 feet. The intent of this rule is to prevent blocking of booth spaces from the sight line of customers. Events, Inc will be the final judge of what is acceptable. ONLY TENT FRAMES ALLOWED. NO CANOPIES.
- C. The distribution of religious or political information is prohibited. Under no circumstances may leaflets or brochures be passed out or posted which conflict with THE GARAGE SALE rules.
- D. **No food or beverages may be sold by an exhibitor without prior approval of the Indiana State Fairgrounds. Approval must be obtained by AUGUST 12, 2024.**
- E. The sale or possession of any firearms, ammunition or explosives is strictly prohibited. (This includes but is not limited to large knives (over 8"), swords, airsoft guns and pistols.)
- F. No animals allowed. No helium balloons.
- G. No pornographic materials will be allowed to be sold or displayed in any way.
- H. Alcoholic beverages may not be sold or brought into the building.
- I. Stereos or other items allowing amplification must be kept at a volume that does not disturb other exhibitors.
- J. All booths must be manned during show hours.
- K. No smoking during show hours except in designated areas.
- L. By signing this agreement, exhibitor will not knowingly violate any copyrighted trademark statutes with respect to items sold or displayed in exhibitor's booth.
- M. We forbid exhibitors to use their booth as a way to advertise their company without having a product to sell in their booth. You may not just display services or company advertising.

### **VIOLATORS WILL BE REQUIRED TO LEAVE, NO REFUNDS WILL BE ISSUED!**

### **Exhibitors Booths:**

- A. A maximum of four (4) booths will be assigned to an exhibitor.
- B. Each booth will be assigned numerically on a first come first served basis. To reserve adjoining booths (either for yourself or friends) you must reserve them at the same time.
- C. Each booth will be approximately 10'x10' or as noted on layout.
- D. Each booth will be divided from the adjoining booths by floor markings.
- E. A table WILL NOT be provided. It is the responsibility of the exhibitor to supply tables or rent from Events, Inc on-site.

### **Exhibitor Service:**

- A. Electricity is available for additional cost. If you would like electricity please contact the Exhibitor Services Team.
- B. PA Announcements are available at a charge of \$1.00 per announcement to promote "specials" at your booth.
- C. Security will be on duty at the GARAGE SALE during show hours. However, we suggest that you guard your merchandise carefully as the officers will not be responsible for watching it.

### **Exhibitor Information:**

- A. MOVE IN: Check in is Friday before the event between 8:00am and 9:00pm. You must be checked in by 9:00pm Friday night or you lose your space with no refund. Exhibitor passes & parking pass must be picked up at the show office during check-in. You are allowed four (4) passes PER APPLICATION. Additional passes may be purchased at the show office for \$5.00 each.
- B. MOVE OUT: Move out will be Sunday from 4:00pm to 9:00pm. Exhibitors must clean their booth by removing trash and empty boxes. Teardown is NOT permissible during show hours. DO NOT TEAR DOWN EARLY!
- C. Events, Inc is not responsible for damaged, lost or stolen merchandise or for personal injury experienced at the GARAGE SALE.
- D. The exhibitor acknowledges that said exhibitor is and agrees to be solely responsible and to hold Events, Inc, its officers, directors, employees and all show sponsors thereof harmless and indemnified with respect to any locally or nationally required licensing fees or taxes, whether governmentally imposed or otherwise. Said fees may include but are not limited to local merchant's certificates, state licensing requirements for sales tax or merchant's certificates, music licensing fees, county taxes, and corporate trademark licensing fees or other like fees.
- E. Events, Inc will provide and man a show management office on the exhibit floor to answer any questions and enforce this agreement. The management office will be manned at all hours the building is open to exhibitors.
- F. RENEWAL: You may apply for the next year's sale at the current GARAGE SALE. If you wish to renew your current booth space for next year's sale, you may fill out an application with full payment (Check or Credit Card Only) at the show office before 3:00pm the day of the event on Sunday. After that time, all booth space will be open to other exhibitors and the public. Otherwise applications will be accepted ONLY through the mail.
- G. BANK FEES: Events, Inc will charge \$32 for any returned check or any disputed credit card charge. Vendors may not participate in any events with outstanding bank fees.
- H. For further information contact: Christy at email: [Christy@Events-Inc.com](mailto:Christy@Events-Inc.com)